



Schools Risk Ranking and Training

Product summary



Background

The DCSF recently commissioned a report on the risk of fire, security and access control in schools. One of the conclusions of the report was that LEAs should be encouraged to carry out a risk management initiative that will identify the schools most at risk. The LEA will then be able to target their limited resources to improve protection at these schools. The DCSF have produced a "Risk Management – Schools Risk Ranking Database" on CDROM. The database contains a questionnaire which can be used to gather basic information on the current situation at each school. The schools are then ranked against each other using a points scoring basis. The subsequent ranking will prioritise the schools which are in need of initial assistance.

A further conclusion of the DCSF report was that brief information should be obtained on Liability/ Health and Safety issues if this is considered necessary.

Zurich Municipal has been working with the DCFS to produce the Risk Ranking Database and we will be using this questionnaire form for future reference to maintain consistency.

Summary

A prior meeting will be held with the customer to agree the procedures for carrying out the visits and to explain the format of the questionnaires. The LEA will be requested to send a letter of authority to each school.

The exercise will involve a visit to each school to carry out the ranking using the questionnaire and scoring sheet. Initially there will be a discussion with the head teacher or nominated member of staff, followed by a brief

inspection of the premises. Subject to customer agreement, photographs can be taken to highlight areas of vulnerability.

In addition to the main report and population of the database, an individual recommendations report will be provided for each school.

A second option exists to provide training so that an organisation can complete the questionnaire for themselves. The training will be classroom based for up to 12 delegates with the further options of accompanied initial site visits to help complete the questionnaires and questionnaire audits, if required.

Objectives

The exercise will identify and comment on the risks associated with the following areas and rank them accordingly:

- Fire
- Security
- Flood, Storm and Weather
- Access Control
- Liability Areas
- Health and Safety

Duration	Provider	Format
Dependent upon the Number of premises	A fully trained and experienced Zurich Risk Management Consultant	Varies depending on the option selected

Features

The product is flexible and offers the following options.

Site Visits

- To complete the risk ranking database to include fire, security, weather, access control and liability/health and safety issues, using the questionnaire, on a confidential basis to the customer with no reference to the ZM Underwriting Department.
- To complete the database on the above risk areas but involving the ZM Underwriting Department and receiving a 50% fee refund (only available to customers who insure all their education property through ZM).
- To complete the database excluding the liability/health and safety section on a confidential basis to the customer with no reference to the ZM Underwriting Department
- To complete the database excluding the liability/health and safety section involving the ZM Underwriting Department and receiving a 50% fee refund (only available to customers who insure all their education property through ZM).

The exercise can be completed in stages over several financial years or be limited to school types such as secondary schools only.

Training

- A class room session for up to 12 delegates based on completing the questionnaire
- The above plus an agreed number of days for on site training
- An initial audit of the first questionnaires completed by the delegates

Benefits

- Identifies schools that are most vulnerable and at risk
- Assesses the effectiveness of existing protection and procedures
- Recommends cost effective risk improvement measures
- Ranks schools according to the level of risk
- Provides a high level of consistency and objectivity
- Enables the LEA to target budget expenditure based on a factual evaluation to achieve the best results
- Enables the LEA to demonstrate a risk management strategy for school
- Allows the LEA, through a re-ranking process to prove risk management strategies have been effective

Where this would be useful

Limited resources mean there is a need for organisations to target their high risk schools. This product allows them to do that and introduce consistent risk management procedures.

Who is it aimed at?

LEA managers, Risk and Insurance Managers

**For further
information please
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